



**THE SHIPPING CORPORATION OF INDIA LTD.**  
**(A Government of India Enterprise)**  
**FLEET PERSONNEL DEPARTMENT**

**HOW TO APPLY:**

- A. Applications will be accepted online only from **24.07.2017 to 23.08.2017**. Candidates have to log on to **<http://www.shipindia.com/careers/fleet-personnel.aspx>** for the important instructions for filling the online application
- B. Eligible candidates have to apply online **only**. It is mandatory that the candidates should have a valid e-mail id and mobile number while applying in order to facilitate faster communication. All future communications and correspondence will be through emails and our official website only.
- C. Before filling application on-line, candidates must **deposit** application fees to the above mentioned SCI Ltd, bank account and obtain NEFT UTR/BANK TRANSACTION NUMBER. The application fee can be paid by any bank.
- D. Detailed instructions for filling the application form will be given under the "General Instructions". Candidates should read all instructions before filling application form carefully.
- E. Before applying, candidates should ensure that they fulfil all the eligibility criteria and norms mentioned in this advertisement.

Upon saving the on-line application with registration number, candidate has to download the printout of application form. Candidates are required to put his/her signature in the place and send the same application form along with bank transaction receipt. Candidates are advised to keep one copy each of application form and bank transaction receipt with him/her. This copy will be required to submit before interview during documents verification, if selected in on line examination. The application form with bank transaction receipt must be sent by **Ordinary-Post/Courier/Speed-Post/Registered-Post (No Hand delivery will be accepted)** to the following address super scribing the envelope as:

**“Application for GRADUATE MARINE ENGINEER” and addressed to: Vice President I/C, Fleet Personnel Dept. Third Floor. The Shipping Corporation Of India Ltd, Shipping House, 245, Madame Cama Road, Nariman point, Mumbai-400 021, Maharashtra, India, on or before 25.08.2017 by 17:00hrs.**

- F. To prevent postal delay and/ or loss kindly ensure that the application is sent only to the address given above before due date and time. For Applications received after due date/time and other than by **Ordinary-Post/Courier/Speed-Post/Registered-Post**. Any delay at Candidates or at Post Office end, The Shipping Corporation of India Ltd. will **NOT** be responsible.
- G. **Filling of multiple applications will result in cancellation of all applications.**

## GENERAL INFORMATION AND INSTRUCTIONS:

1. Only Indian Nationals are eligible to apply.
2. ***An application fee once deposited is NOT refundable in any circumstance.***
3. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his / her candidature is liable to be rejected at any stage of the selection process or after selection or joining.
4. No modifications are allowed after submission of the application form. Incomplete application form in any particulars is liable to be rejected. Write "NA" for whichever is not applicable.
5. Candidature is also liable to be rejected if the Original application form received unsigned or without photo or received with wrong application fees or received without application fees and received after the last date of receipt of applications.
6. Candidates employed with Government departments / PSUs / Autonomous bodies have to produce NOC at the time of interview if called for the same. If such candidates cannot provide the NOC, they will not be allowed to appear for the interview. Candidates are also requested to apply for passport during selection process and try to obtain passport prior commencement of course which is mandatory for onboard training.
7. **The Shipping Corporation of India Ltd reserves the right to change the number of vacancies and cancel / restrict / modify / alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.**
8. Any modifications / amendments in the advertisement will be given on website **<http://www.shipindia.com/careers/fleet-personnel.aspx>**
9. All Instructions and important information regarding recruitment will be available on only SCI website and as such, candidates are advised to visit the same frequently for necessary instructions.
10. Candidate should bring all the original valid documents and one set of self attested photocopies of all certificates at the time of interview. Candidates failing to produce original documents for verification will not be allowed to appear for the Personal Interview.
11. Only those who are in possession of all the documents mentioned above can apply.